

REQUEST FOR PROPOSALS

COVERAGE SURVEY OF INDUSTRIALLY FORTIFIED AND BIOFORTIFIED FOODS IN TWO REGIONS IN TANZANIA (KILIMANJARO AND IRINGA)

Issued by

The Global Alliance for Improved Nutrition (GAIN)

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I. PROJECT BACKGROUND AND SCOPE OF WORK

1. ABOUT GAIN

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people.

At GAIN, we believe that everyone in the world should have access to nutritious and safe food. We work to understand and deliver specific solutions to the daily challenge of food insecurity faced by poor people. By understanding that there is no “one-size-fits-all” model, we develop alliances and build tailored programmes, using a variety of flexible models and approaches.

We build alliances between governments, local and global businesses, and civil society to deliver sustainable improvements at scale. We are part of a global network of partners working together to create sustainable solutions to malnutrition. Through alliances, we provide technical, financial and policy support to key participants in the food system. We use specific learning, evidence of impact, and results of projects and programmes to shape and influence the actions of others.

Headquartered in Geneva, Switzerland, GAIN has representative offices in Denmark, The Netherlands, the United Kingdom, and the United States. In addition, we have country offices in Bangladesh, Benin, Ethiopia, India, Indonesia, Kenya, Mozambique, Nigeria, Pakistan, Rwanda, Tanzania and Uganda. Programmes and projects are carried out in a variety of other countries, particularly in Africa and Asia.

2. BACKGROUND

The Global Alliance for Improved Nutrition (GAIN) is issuing this Request for Proposal (RFP) and will be the administrative lead organisation for this RFP.

The purpose of this RFP is to engage services of a Service Provider to design and conduct a coverage survey of industrially fortified and biofortified foods in two regions (Kilimanjaro and Iringa) in Tanzania.

2.1. INDUSTRIAL FOOD FORTIFICATION AND BIOFORTIFICATION IN TANZANIA

In Tanzania, 58% of children aged between 6 to 59 months are anaemic, with 34% having vitamin A deficiency and 70% of hospitalized children suffering from zinc deficiency (TDHS, 2015/2016). Among pregnant women, 57% experience anaemia, primarily due to iron deficiency, with notable deficiencies in vitamin B12 and folate as well¹. Adolescents also face significant micronutrient deficiencies (MNDs), particularly in iron and folic acid, with school-based supplementation programs showing promise in reducing these rates².

Industrial food fortification and biofortification offer a cost-effective strategy to combating these deficiencies and are both being implemented in Tanzania. This has been made possible through a supportive policy environment where the Government of Tanzania (GoT) launched the Second National Multisectoral Nutrition Action Plan (NMNAP II) covering the period 2021/22 to 2025/26 that integrates actions to combat MNDs through food fortification (industrial fortification and biofortification). The government mandated industrial

¹ <https://journals.plos.org/globalpublichealth/article?id=10.1371/journal.pgph.0001828>

² https://www.usaid.gov/sites/default/files/2022-05/Copy_of_tagged_Tanzania-Nutrition-Profile.pdf

fortification in 2011³, focusing on enriching wheat and maize flour, as well as vegetable oil, with essential nutrients such as iron (sodium iron EDTA), zinc, vitamin B12, folate, and vitamin A. On the other hand, biofortification efforts were formalized with the publication of the National Biofortification Guidelines in May 2020⁴, aiming to enhance staple crops with vital nutrients like vitamin A, iron, zinc, and protein. These guidelines are part of the National Multi-sectoral Nutrition Action Plan, which addresses malnutrition comprehensively, from seed development to consumption. The economic impact of malnutrition is significant, with previous reports suggesting that it costs Tanzania over USD 518 million annually, which is about 2.65% of the GDP⁵⁶.

GAIN Tanzania is scaling up the production and availability of biofortified high iron bean (HIB) in Tanzania through the Dutch A1 project, also commonly referred to as the “HIB project” and currently being implemented across four regions in Tanzania (i.e., Iringa, Kilimanjaro, Manyara, Mara and Kagera), with the aim of reducing the concerning prevalence of anaemia prevalence. The project takes two key pathways to reach to the most vulnerable, i.e., promoting on-farm consumption (i.e., farming households) as well as through safety net programmes (i.e., the school feeding program). The implementation of the project started in 2022 with training of schools that own farms to produce their own HIB, and contracting of certified seed supplier (i.e., Crop Bioscience) to provide foundation seed to select seed multipliers. The multiplied quality seed was then distributed to farmers in Iringa and schools in Kilimanjaro regions, taking advantage of the rain seasons to further produce quality declared seeds (QDS).

In 2023-24, significant achievements were made in mobilizing farmers in Kagera, Iringa, Kilimanjaro, and Manyara to HIB QDS and grain. Farmer mapping was done in 2022 and subsequently these farmers were provided with QDS seeds by the project, for production and consumption. Harvested grain was supplied to schools and local markets, enhancing community food security and nutrition, with continuous market facilitation by GAIN. To support the adoption of HIB, GAIN implemented a QDS buy-back scheme in Kilimanjaro and Iringa, purchasing 9281kgs from Iringa and Kilimanjaro QDS producers supported farmers. This scheme encouraged farmers to continue cultivating HIB by providing a guaranteed market, stabilizing their incomes, and ensuring a steady supply of nutrient-rich crops. Additionally, 51 schools in the Siha district of Kilimanjaro and 3 schools were provided with HIB seeds, enabling them to produce HIB grain for consumption at school and saved seeds for the next cropping calendar. Capacity-building training was also initiated for schools, government officials, food processors, and school food suppliers to enhance their knowledge and skills in promoting nutrition and food security.

2.2. OVERVIEW OF CURRENT PROJECTS

GAIN has been supporting biofortification initiatives in Tanzania since 2020, focusing on increasing the availability and consumption of HIB and pro-vitamin A (VAM) products. The current Dutch A1 project focuses on community level engagements to ensure consistent supply of quality HIB seed and distribution to farmers and schools that own farms, thereby enhancing the production and consumption of HIB in school meals. The project is being implemented in four regions: Kagera, Iringa, Kilimanjaro, and Manyara. GAIN is also facilitating

³ <https://www.smarterfutures.net/wp-content/uploads/2014/06/Food-Fortification-Tanzania-Large-Scale.pdf>

⁴ https://www.kilimo.go.tz/uploads/dasip/Bio_English_Short_version_new2.pdf

⁵ <https://www.foodbusinessafrica.com/tanzania-in-partnership-with-nutrition-international-develops-bio-fortification-guide/>

⁶ https://www.advancingnutrition.org/sites/default/files/2023-05/usaid_an_tanzania_final_2023.pdf

the creation of market linkages between producers of industrially fortified maize flour and HIB to primary and secondary schools in these regions. To date, a total of 521,020 kg of HIB grain has been produced, with about 378,400 kg having been supplied to consumers through the school feeding program and in the market. Between April and September 2024 alone, 96,693 kg of HIB was integrated in school meals across various schools in the four project regions. In Kilimanjaro region, 51 schools in Siha districts were engaged, while in Iringa, 3 schools in Iringa DC district were engaged.

GAIN Tanzania is also implementing the “SME Maize Flour Fortification (SMEMFF)” project in five regions namely: Iringa, Kagera, Kilimanjaro, Manyara) and Mara regions. The project aims to strengthen fortification efforts in Tanzania where the population is not adequately reached by large-mills fortification efforts. GAIN supports the start-up of maize flour fortification by small-scale maize millers as a means of increasing the availability of nutritious and safe food with the goal of increasing micronutrient intake. Through this project, GAIN established a functional model of the millers’ association, one in each project region, that stands as the contact point and coordinates members. GAIN supports associations (125 Millers SMEs) with capacity-building training and seed inputs (dosifiers, micronutrient premix, and quality monitoring iCheck equipment) to facilitate the establishment of revolving funds, the goal being to reduce the costs associated with fortification.

GAIN is also implementing the “Fortifying School Meals Project” to provide 120,000 children in 240 schools across Tanzania’s Lake Zone with access to nutritious and safe food. This initiative empowers small-scale maize millers to effectively fortify their products, enabling them to become food suppliers under the Government of Tanzania’s School Feeding Guidelines. The project aims to increase access to diversified diets for both students and the surrounding community, improving the nutritional well-being of school children in six Lake Zone regions: Kagera, Mwanza, Mara, Simiyu, Geita, and Shinyanga. To date, the project has reached 116 schools across these regions, supported by 45 maize flour millers who supply fortified products.

As part of ongoing work to scale-up industrial fortification and biofortification efforts, GAIN is commissioning a coverage survey of industrially fortified and biofortified foods in Kilimanjaro and Iringa where these projects overlap to identify program improved needs and where to scale-up in future projects.

3. SCOPE OF WORK AND DELIVERABLES

3.1. OBJECTIVES

The main objective of the survey is to determine the household coverage of industrially fortified wheat flour, maize flour, oil, and salt, and biofortified HIB and vitamin A maize flour, and their potential contribution to micronutrient intakes among target population groups in Kilimanjaro and Iringa regions in Tanzania. The regions were selected due to overlapping activities in industrial food fortification and biofortification and these two regions have made significant milestones in the implementation of the project activities.

The target population groups will include women of reproductive age (15 to 49 years) and school going children (5-18 years) as those are targeted by the projects, but this will be finalized together with the Service Provider. The survey will be cross-sectional and designed to be representative at the region level.

The specific objectives are to:

1. assess consumption of:
 - a. wheat flour, maize flour, oil, salt, and beans (in any form),
 - b. above foods (wheat flour, maize flour (industrially fortified and VAM flour), oil, salt, and beans) by source /distribution channel
 - i. home consumed from:
 - own production/Home grown (including school farm grown),
 - food aid,
 - retail or
 - Contribution from family member/neighbours

- ii. outside home at
 - restaurants/food stalls,
 - canteen (work),
 - Social events and gatherings
 - others
 - c. through the above channels (b) what proportion are fortified sources:
 - i. industrially fortified wheat flour, maize flour, oil, and salt,
 - ii. biofortified HIB and VAM flour.
2. from the above, estimate the:
 - i. amounts of fortifiable wheat flour, maize flour (including VAM flour), oil, and salt, and HIB consumed (using data from 1.b above) by the target population groups
 - ii. potential and/or model the contribution of fortified wheat flour, maize flour (including VAM flour), oil, salt and HIB (using data from 1.c above).
 - iii. from the fortified food consumed together with defined average micronutrient content, estimate the intakes of selected micronutrients (i.e., iron in wheat flour and maize flour, vitamin A in oil, and iodine in salt) and the potential contribution of HIB and VAM to the intakes of selected micronutrients (i.e., iron in beans and vitamin A in VAM) among the target population groups.
 3. measure levels of awareness about industrially fortified and biofortified foods and their benefits among households.
 4. categorize households using indicators that may be predictive of inadequate micronutrient intake and determine their association with the consumption of industrially fortified and biofortified foods. These indicators are:
 - risk of poverty,
 - economic status,
 - dietary diversity,
 - infant and child feeding practices, and
 - household food security.

The Service Provider should propose the methods for the survey of the above-mentioned objectives based on their expertise, but it will be expected to include primary data collection in the two target regions and use standardized methods and indicators from the Fortification Assessment Coverage Toolkit (FACT)⁷ and the adaptation of these methods for assessing biofortified foods^{8,9}, and consumption in schools. The methods will be refined and finalized together with GAIN once the partner has been selected. Bidders are advised to outline detailed methodologies they intend to use.

Food sample collection and analysis is not required. Instead, secondary data on fortification quality (i.e., fortification status (yes or no) and average fortification content) by food brand and/or type from market assessments in each region will be provided to the Service Provider for selected foods (i.e., insert specific foods where this data is available) to inform the nutritional value of industrially fortified foods. For biofortified foods, iron content of beans and pro-vitamin A content of maize flour will be estimated using existing literature.

⁷ Friesen et al. Fortification Assessment Coverage Toolkit (FACT) manual. Global Alliance for Improved Nutrition (Geneva) and Oxford Policy Management (Oxford), 2019. <https://www.gainhealth.org/sites/default/files/publications/documents/fact-manual.pdf>

⁸ Petry et al. Assessing the coverage of biofortified foods: development and testing of methods and indicators in Musanze, Rwanda. *Curr Dev Nutr.* 2020; 4(8); nzaa107. doi: 10.1093/cdn/nzaa107

⁹ GroundWork, Sagaci Research, University of Rwanda, and Global Alliance for Improved Nutrition (GAIN). Measuring the household coverage and quantifying nutrient contributions of biofortified foods in Musanze, Rwanda. GAIN: Geneva, Switzerland; 2020. <https://www.gainhealth.org/sites/default/files/publications/documents/measuring-the-household-coverage-and-quantifying-nutrient-contributions-of-biofortified-foods-in-musanze-rwanda.pdf>

Primary data collection from schools is not required. Instead, secondary data on the type, brand, and fortification status of industrially fortified maize flour and HIB will be provided to the Service Provider to inform objective 2.

3.2. SCOPE OF WORK

The successful applicant shall provide the following services:

- Develop a study protocol, including background, detailed methodology and justification (including sampling plan and sample size calculation), data analysis plan, and data collection tools, for review and approval by GAIN.
- Apply for and obtain relevant access and data collection permissions as appropriate, e.g., ethical committees, government.
- Develop the sampling framework in close collaboration with GAIN and, where appropriate, the National Bureau of Statistics (or similar agency).
- Adapt and translate data collection tools (e.g., protocols, questionnaires) to the local context and translate into the local language then back translate into English. Develop and translate supporting instruments (e.g., field guides, maps) to facilitate field work.
- Recruit and train supervisors and enumerators who will carry out the survey. Provide training in collaboration with GAIN covering all areas of the data collection and entry process (e.g., selection of households, interview procedures, questionnaire piloting, data entry and database management, etc.). Input on training agenda and operational plans for field work will be required.
- Pre-test and pilot test all data collection tools (e.g., questionnaires) then revise as needed in consultation with GAIN.
- Carry out all aspects of data collection, quality assurance, and data entry, cleaning, management, and analyses. Provide regular progress updates to GAIN throughout the duration of the field work.
- For all primary data collected, provide GAIN with raw and clean datasets, accompanying codebooks, and syntax and output of all data analyses. If quantitative data are collected, data documentation must be provided.
- Develop final report outline for review and approval by GAIN.
- Draft preliminary report, including background, methods, data collection activities, results, conclusions and recommendations.
- Revise and finalize report based on inputs from GAIN.

3.3. DELIVERABLES AND TIMELINE

The timeline for completion of all aspects of the Scope of Work and submission of deliverables is outlined in the following table.

DELIVERABLE	DEADLINE
Deadline to submit questions	22 September 2024
Responses to questions posted online	24 September 2024
Proposal submission	4 October 2024
Final response regarding selection of Service Provider	14 October 2024
Contracting process initiated	18 October 2024

Inception meeting held	25 October 2024
Study protocol and data collection tools submitted and approved by GAIN	8 November 2024
Study approvals obtained (e.g., ethical committees, government)	29 November 2024
Data collection* completed and field progress report submitted	28 February 2025
Preliminary report	28 March 2025
Final report and datasets (raw and clean) with accompanying codebooks, syntax and outputs of all data analyses, and other documentation	30 April 2025

*Data collection in relation to HIB might be affected/delay due to issues of seasonality and the data collection tools may be tweaked to either ask questions on previous season or on anticipated production in June/July 2025

Note: Timelines are tentative and will be finalized during the contracting stage with the selected Service Provider

II. INSTRUCTIONS FOR RESPONDING

This section addresses the process for responding to this solicitation. Applicants are encouraged to review this prior to completing their responses.

1. CONTACT

Please direct all inquiries and other communications to the GAIN RFP email address: rfp@gainhealth.org with the subject line “**Question: Tanzania Coverage Survey RFP**” Queries sent by **[22 September 2024, 11.59pm, EAT]** will be responded to via an online post on the GAIN RFP website on **[24 September 2024]**. Responses will not be confidential except in cases where the applicant clearly indicates that proprietary information is involved.

2. BUDGET

Applicants are required to provide GAIN with an illustrative budget in US Dollars. The final budget amount will have to be approved by GAIN prior to starting the project.

The budget submitted should include (1) justification of overall value for money and (2) a comprehensive budget justification, which should be presented for each category of costs including: personnel, meetings/workshops, travel, data collection and analysis costs, overhead if applicable, and miscellaneous costs. All prices/rates quoted must be inclusive of all taxes/VAT as required.

3. FORMAT FOR PROPOSAL

The proposal needs to be formatted as follows:

- The proposal needs to be in English, and formatted and attached as two separate documents, as follows:
 - Technical proposal including:

- An outline of the survey objectives, methods, detailed workplan including timelines, and risk mitigation plan (not to exceed **ten** pages).
- Detailed profiles (qualifications, expertise, relevant experience, etc.) of the agency or individual(s) who will be completing the work, including full names, expertise, relevant research publications (not to exceed **two** pages per individual/agency).
 - A summary of past experience (previous relevant research conducted in the last five years) (not to exceed **one** page).
 - References (names, contact information) to vouch for past work.
- Financial proposal outlining budget accompanied by a budget narrative (as explained above).

4. SUBMISSION

Proposals should be in English and submitted in electronic copy to rfp@gainhealth.org, with the subject “Tanzania Coverage Survey”.

5. DEADLINE

Completed proposals should be submitted to GAIN by **4 October 2024, 11.59pm, EAT**.

6. UNACCEPTABLE

The following proposals will automatically not be considered or accepted:

- Proposals that are received after the RFP deadline
- Proposals received by fax
- Incomplete proposals
- Proposals that are not signed

7. REVISIONS

Proposals may be revised by electronic mail and confirmed by hard copy provided such revision(s) are received before the deadline.

8. ACCEPTANCE

GAIN will not necessarily accept the lowest cost or any of the Proposals submitted. Accordingly, eligibility requirements, evaluation criteria and mandatory requirements shall govern.

9. COMPLETION

- Proposals must be submitted on official letterhead of the lead organisation or firm and must be signed by a principal or authorising signatory of the lead firm or organisation.
- In case of errors in calculating overall costs, the unit costs will govern.
- It is the applicant's responsibility to understand the requirements and instructions specified by GAIN. In the event that clarification is necessary, applicants are advised to contact the responsible person at GAIN under section II. point 1., prior to making their submission.
- While GAIN has used considerable efforts to ensure an accurate representation in this Request for Proposal (RFP), the information contained in this RFP is supplied solely as a guideline. The information is not warranted to be accurate by GAIN. Nothing in this RFP is intended to relieve

applicants from forming their own opinions and conclusions with respect to the matters addressed in this RFP.

- By responding to this RFP, the applicant confirms its understanding that failing to comply with any of the RFP conditions may result in the disqualification of their submission.

10. RIGHTS OF REJECTION

GAIN reserves the right to reject any or all submissions or to cancel or withdraw this RFP for any reason and at its sole discretion without incurring any cost or liability for costs or damages incurred by any applicant, including, without limitation, any expenses incurred in the preparation of the submission. The applicant acknowledges and agrees that GAIN will not indemnify the applicant for any costs, expenses, payments or damages directly or indirectly linked to the preparation of the submission.

11. REFERENCES

GAIN reserves the right, before awarding the Proposal, to require the applicant to submit such evidence of qualifications as it may deem necessary, and will consider evidence concerning the financial, technical and other qualifications and abilities of the applicant.

12. RELEASE OF INFORMATION

After awarding the Proposal and upon written request to GAIN, only the following information will be released:

- Name of the successful applicant.
- The applicant's own individual ranking.

III. TERMS AND CONDITIONS OF THIS SOLICITATION

1. NOTICE OF NON-BINDING SOLICITATION

GAIN reserves the right to reject any and all bids received in response to this solicitation and is in no way bound to accept any proposal. GAIN additionally reserves the right to negotiate the substance of the successful applicants' proposals, as well as the option of accepting partial components of a proposal if deemed appropriate.

2. CONFIDENTIALITY

All information provided as part of this solicitation is considered confidential. In the event that any information is inappropriately released, GAIN will seek appropriate remedies as allowed. Proposals, discussions, and all information received in response to this solicitation will be held as strictly confidential.

3. RIGHT TO FINAL NEGOTIATIONS ON THE PROPOSAL

GAIN reserves the right to negotiate on the final costs, and the final scope of work of the proposal. GAIN reserves the right to limit or include third parties at GAIN's sole and full discretion in such negotiations.

4. EVALUATION CRITERIA

Proposals will be reviewed by the Selection Team. The following indicate a list of the significant criteria against which proposals will be assessed. This list is not exhaustive or 100% inclusive and is provided to enhance the applicants' ability to respond with substance.

Applicants are required to submit the following information, conforming to the guidelines given in this section:

- Understanding of the scope of work:
 - Proposal shall demonstrate a clear understanding of the project objective, and deliverables as outlined in Section I.
- Demonstrate a clear understanding of the technical requirements of this RFP:
 - Providing detailed technical documentation of the proposed strategy.
 - Evidence of experience delivering solutions using the proposed information technology platform.
- The creative and methodological approaches required to implement each of the parts of the scope of work.
- Comprehensiveness of work plan and reasonableness of proposed time frame:
 - Proposal shall include a feasible work plan to ensure successful completion of deliverables.
 - The work plan details how activities will be coordinated.
- Detailed budget and cost-effectiveness of proposed approach:
 - Evidence of cost-effective approaches to undertaking the scope of work within the proposed budget.
- Proposal shall identify possible challenges and include creative approaches to addressing them.
- Management and personnel plan:
 - The team members working on this project shall have the relevant qualifications and overall experience required to successfully implement the project.
 - Roles and responsibilities of each team member shall be clearly defined. GAIN shall have one main contact person clearly identified in the proposal.
- A duly completed offer of services.

GAIN reserves the right to contact the individuals and contractor(s) in order to verify the information provided as part of the Proposal.

5. REVIEW PROCESS

The review process will involve a Review Panel with participants selected by GAIN.

6. LIMITATIONS WITH REGARD TO THIRD PARTIES

GAIN does not represent, warrant, or act as agent for any third party as a result of this solicitation. This solicitation does not authorise any third party to bind or commit GAIN in any way without GAIN's express written consent.

7. COMMUNICATION

All communication regarding this solicitation shall be directed to appropriate parties at GAIN. Contacting third parties involved in the RFP, the review panel, or any other party may be considered a conflict of interest and could result in disqualification of the proposal.

8. FINAL ACCEPTANCE

Award of a Proposal does not imply acceptance of its terms and conditions. GAIN reserves the right to negotiate on the final terms and conditions including the costs and the scope of work when negotiating the final contract to be agreed between GAIN and the applicant.

9. VALIDITY PERIOD

The offer of services will remain valid for a period of 60 days after the Proposal closing date. In the event of award, the successful applicant will be expected to enter into a contract subject to GAIN's terms and conditions.

10. INTELLECTUAL PROPERTY

Subject to the terms of the contract to be concluded between GAIN and the applicant, the ownership of the intellectual property related to the scope of work of the contract, including technical information, know-how, processes, copyrights, models, drawings, source code and specifications developed by the applicant in performance of the contract shall vest entirely with GAIN.

11. SCOPE OF CHANGE

Once the contract is signed, no increase in the liability of GAIN or in the fees to be paid by GAIN for the services resulting from any change, modification or interpretation of the documents will be authorised or paid to the applicant unless such change, modification or interpretation has received the express prior written approval of GAIN.

IV. OFFER OF SERVICES

1. Offer submitted by:

(Print or type business, corporate name and address)

2. I (We) the undersigned hereby offer to GAIN, to furnish all necessary expertise, supervision, materials, and other things necessary to complete to the entire satisfaction of the Executive Director or authorised representative, the work as described in the Request for Proposal according to the terms and conditions of GAIN for the following prices:
- Click or tap here to enter text.
 - Click or tap here to enter text.
 - Click or tap here to enter text.
 - Click or tap here to enter text.
3. I (We) agree that the Offer of Services will remain valid for a period of sixty days (60) calendar days after the date of its receipt by GAIN.
4. I (We) herewith submit the following:
- A Proposal to undertake the work, in accordance with GAIN's requirements specified.
 - A duly completed offer of services, subject to the terms herein.

OFFERS WHICH DO NOT CONTAIN THE ABOVE-MENTIONED DOCUMENTATION OR DEVIATE FROM THE PRESCRIBED COSTING FORMAT MAY BE CONSIDERED INCOMPLETE AND NON-RESPONSIVE.

Date this day of Click or tap here to enter text. in Click or tap here to enter text.

_____ Click or tap here to enter text.

Signature (applicant)

_____ Click or tap here to enter text.

Signature (applicant)